

201—1.8(904) Organization of the department.

1.8(1) The two regional deputy directors are responsible for the following institutions and facilities and for liaison with the following judicial district departments of correctional services, which are generally described herein. These descriptions are in no way binding on the director's authority to transfer offenders between institutions.

- a.* Regional deputy director for eastern operations:
 - (1) The Iowa state penitentiary, Fort Madison.
 - 1. John Bennett facility, Fort Madison.
 - 2. Prison farms, Fort Madison.
 - 3. Clinical care unit, which is a special needs unit.
 - (2) The Anamosa state penitentiary, Anamosa.
 - 1. Luster Heights camp, Harpers Ferry, which is a conservation commission camp administered by the Anamosa state penitentiary at Anamosa.
 - 2. Reserved.
 - (3) The Iowa medical and classification center, Oakdale.
 - (4) Mount Pleasant correctional facility, Mount Pleasant.
 - (5) The first judicial district department of correctional services.
 - (6) The sixth judicial district department of correctional services.
 - (7) The seventh judicial district department of correctional services.
 - (8) The eighth judicial district department of correctional services.
- b.* Regional deputy director for western operations:
 - (1) The Iowa correctional institution for women at Mitchellville.
 - (2) The Clarinda correctional facility, Clarinda.
 - (3) The north central correctional facility, Rockwell City.
 - (4) The Newton correctional facility, Newton.
 - (5) The correctional release center, Newton.
 - (6) The Fort Dodge correctional facility, Fort Dodge.
 - (7) The second judicial district department of correctional services.
 - (8) The third judicial district department of correctional services.
 - (9) The fourth judicial district department of correctional services.
 - (10) The fifth judicial district department of correctional services.

1.8(2) The two regional deputy directors:

- a.* Shall be responsible for the following service areas:
 - (1) Contracting with the eight judicial district departments of correctional services for work release centers.
 - (2) Contracting with the eight judicial district departments of correctional services for parole services.
 - (3) Providing coordinated placement of work releasees and parolees with the district departments upon order of the Iowa board of parole.
- b.* Shall further provide assistance and support to the judicial district departments of correctional services and for periodic review and accreditation of these programs. The following services shall be provided in addition to parole and work release:

- (1) Pretrial interviews.
- (2) Pretrial supervision.
- (3) Presentence investigation.
- (4) Probation.
- (5) Residential services.
- (6) Community service sentencing.
- (7) OWI facilities.

1.8(3) The deputy director for the division of administration shall be responsible for the following:

- a.* Budget development and control.
- b.* Personnel.

- c.* Accountable government oversight.
- d.* Planning and development.
- e.* General administrative support.
- f.* Fiscal policy and procedures.
- g.* Engineering.
- h.* Data processing.

1.8(4) The deputy director for prison industries shall be responsible for the following:

- a.* The manufacturing/service/purchasing operations.
- b.* The activities and programs of the sales manager and territorial sales staff of Iowa prison industries.
- c.* The budget, income and expense forecasts and financial record keeping/reporting required to operate Iowa prison industries as a self-supporting activity.
- d.* Private sector employment.
- e.* Farms.
- f.* Centralized canteen.
- g.* State and federal surplus.

1.8(5) The deputy director for offender services shall be responsible for the following services within the department of corrections and for providing assistance to the judicial district departments of correctional services:

- a.* Offender classification.
- b.* Interstate compact administration.
- c.* Offender records.
- d.* Offender transfers.
- e.* Program development.
- f.* Substance abuse treatment services.
- g.* Cognitive learning.
- h.* Batterers' education programs.
- i.* Sex offender treatment.
- j.* Offender education programs.
- k.* Offender preemployment programs.

1.8(6) The general counsel/inspector general shall be responsible for the following:

- a.* Legal services.
- b.* Coordination of court orders.
- c.* Investigations.
- d.* EEO/AA.
- e.* Administrative law judges.
- f.* Jail inspections.
- g.* Policy.

1.8(7) The director of media and public relations shall be responsible for the following:

- a.* Providing public information to constituency groups and the media.
- b.* Facilitating internal communications in the department.
- c.* Supervising the office of victims and restorative justice.

1.8(8) The director of training and professional development shall be responsible for the following:

- a.* Comprehensive oversight of the development, implementation and review of the department's agencywide staff development training.
- b.* Training policies/plans including implementation, curriculum approval, program/policy audit, and evaluation.